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3 April 1956

MEMORANDUM FOR: Project Director of Administration

SUBJECT : Processing Military Personnel at Watertown by MPD

1. In a discussion with [redacted] it was determined that the following items would be covered by the military personnel processing team:

- a. Next of Kin Form (93).
- b. Wills and Powers of Attorney.
- c. Pay and Allowances.
- d. Dog Tags.
- e. Clothing Certificates.
- f. Clothing Check (Airmen).
- g. Shot Records.
- h. Geneva Convention Cards

2. In addition to the above points, MPD plans a short discussion with each military personnel attached to Base A for the purpose of answering any questions not covered by the above list.

Assis [redacted] Officer

Distribution:

- 1 - Addressee
 - 2 - MPD
 - 3 - Pers
 - 4 - Chrono
 - 5 - Reading
- JWW/ht

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